

Complaint form

....., date..... 20

Addressee:

[seller's identification details]

COMPLAINT FORM

CUSTOMER DATA:

First name and last name:

Address:

E-mail:

tel .:

Bank account number:

SUBJECT OF COMPLAINTS:

Date of product acquisition:

Product name:

Invoice number:

The total value of the product: £

DECLARATION OF COMPLAINTS (description of defects and circumstances of their creation):

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.....
.....

When the defects were found

REPAIR ACTIONS / REQUESTING CLAIM:

() exchange of things for free from defects,

() removing the defect,

() price reduction,

() withdrawal from the contract.

.....

Signature

SELLER NOTICE - DECISION CONCERNING COMPLAINTS

The complaint has been recognized / not recognized for the following reasons:

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Date of receipt of the complaint

The person considering the complaint

Date of consideration of the complaint

Further complaint proceedings - information for the client

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